

Real Edwards Conservation & Reclamation District
PO 807
Camp Wood, Texas 78833

AN EQUAL OPPORTUNITY EMPLOYER

In accordance with all applicable state and federal laws prohibiting employment discrimination, it is the policy of the Real Edwards Conservation & Reclamation District to consider applicants for all positions without regard to race, color, religion, sex, national origin, age, veteran status, the presence of a non-job related medical condition or disability, or any other legally protected status.

(PLEASE PRINT OR TYPE)

Position(s) Applied for _____

Name _____
Last First Middle Maiden

Address _____
Number Street Apt# City/ State Zip Code

Telephone () _____ Social Security _____

Salary Desired \$ _____ (yearly) Date Available for work _____

Are you available for work: Full Time Part Time

Are you related to any District employee or Board Member? YES NO

If YES, Name _____ Relationship: _____

Have you ever filled an application with the District before? YES NO

If yes, give date: _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? YES NO

Are you a United States citizen? YES NO

*(If so, proof of citizenship will be required upon employment.)

If not, are you authorized to work in the United States? YES NO

*(Proof of employment eligibility will be required upon employment.)

Are you willing to travel, if required, for this position? YES NO

Have you ever been convicted of a criminal offense(s)? * YES NO

*If yes, please state the offense(s), date(s), and disposition.

*VOLUNTARY disclosure of information regarding this inquiry will not automatically disqualify any candidate from employment with the Barton Springs / Edwards Aquifer Conservation District. The seriousness of the crime and the date(s) of conviction will be considered in the determination.

EDUCATION

High School	City/State	Years Completed	Graduate (Yes) (No)	Date Attended
College/University				
Graduate/Professional				
Business				

Do you plan to pursue further studies? ___ Yes ___ No (If yes please explain)

SPECIAL SKILLS AND QUALIFICATIONS

Please summarize any special job-related skills and qualifications acquired from previous employment or other relevant experience:

Attach additional sheet if necessary

List professional, trade, business or civic activities and offices held in the last five years. You may exclude memberships which would reveal sex, religion, national origin, age, ancestry, handicap, or other protected status.

Do you have any organizational commitments that may be a factor in your employment with the Real Edwards Conservation & Reclamation District YES NO

If yes, please list:

MILITARY SERVICE

Do you have any commitments to the Armed Forces, e.g., Reservist or National Guard, which may require special scheduling or work hours? YES NO

Employment History

Employer	Job Title	Employment dates: From To
Address City State & Zip	Starting Salary	Supervisor Name
Phone ()	Final Salary	Supervisor's Title
Describe Duties and Responsibilities		
Reason for Leaving		

Employer	Job Title	Employment dates: From _____ To _____
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HEALTH

Do you have any physical, mental or medical impairment that would limit your ability to perform the job for which you are applying? ___ Yes ___ No.

If yes please explain: _____

If yes, are you aware of any device, procedure, or job duty modifications which can be used to reasonably accommodate this disability?

REFERENCES

Please list three (3) professional references other than relatives who can be contacted by phone (preferably during office hours Monday thru Friday) who have known you for the past year or more.

NAME	OCCUPATION	ADDRESS	PHONE

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I hereby acknowledge that any employment relationship with this company is "at will", that is if hired, I may resign at any time with or without reason or notice, and the employer may discharge me at any time with or without cause or notice. I further understand this "at will" employment relationship may not be changed by any written or oral representation or by any conduct or practice unless this change is specifically acknowledged in writing and authorized by the General Manager. I understand that falsification or misleading responses to any application inquiry(s) or interviews(s) or any significant omission or relevant information may result in the Real Edwards Conservation & Reclamation District's refusal to hire me or terminate my employment, at the time the falsification is discovered. I understand that I may be required to submit to pre-employment Drug Testing and the results of the testing may be used in determining my employment with the District.

I understand I am required, if employed, to abide by all rules and regulations of Real Edwards Conservation & Reclamation District, including all policies relating to substance abuse and voluntary or recommended health monitoring testing.

My signature acknowledges that I have read and understand the above statements, and accept these statements as terms and conditions of my employment, if hired.

Signature of Applicant

Date

District Use only

Date Received

Notes: